

FOREST VISIT AND MEETING PROGRAMME

HYDE PARK FOREST PARTNERSHIP

PO Box 43 WAVERLEY 4544 Tel +64 6 346 5329
Fax +64 6 346 5369 Email: invest@rogerdickie.co.nz

NOTICE OF MEETING AND FOREST VISIT

The meeting and forest visit of the above Forest Partnership will be held at the Wairoa War Memorial Hall, 93 Queens Street, Wairoa on Friday 26th April 2019 commencing at 8.30am.

This is held in conjunction with Ashdown, Brentwood, Hereford, Long Ridge, Richmond, Turnbridge, Winchester, Kingswood, Wellwood, Highgate, Hyde Park Forest Partnerships and Woodleigh forest limited.

PROGRAMME

8.30 - 8.45am Registration and morning tea
8.45 - 9.00am Welcome

The days programme will include a forest visit, presentation (for selected forests) and AGM. Timing of these will be flexible. Lunch will be served around 12:30 to 1pm

The forest visit will proceed regardless of the weather, so please bring warm clothing, wet weather gear and suitable footwear that will handle mud and wet grass.

AGM AGENDA

1. Appointment of Chairperson
2. Apologies and Proxies
3. Confirmation of Minutes from previous AGM
4. Matters arising from Minutes
5. Receive the Reports, Valuation and Draft Financial Statements
6. Consider and adopt the Public Liability Insurance
7. Receive and adopt the 2019-2020 Budget Cashflow
8. General Business

DOCUMENTS

The following documents are included with the Agenda:

- Attendance/ Apology / Proxy form (*can be completed online*)
- Budget Cashflow Statement for the Year Ending 29 February 2020

The Forest Reports, Valuation and Draft Financial Statements will be distributed as soon as they are available.

ATTENDANCE/ APOLOGY / PROXY FORM

Please return the completed form to our office by Wednesday 17th April:

- **Vote on-line** via the link to the Proxy (as sent to you via email); or
- **Scan and email** to grant@rogerdickie.co.nz; or
- **Mail** to Roger Dickie (NZ) Ltd, PO Box 43, WAVERLEY 4544

Hyde Park Forest Partnership Budget Cash Flow Statement Year Ending 29 February 2020

	Total	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Period End
INCOME														
Term Deposit Drawdown	45,000				25,000				20,000					
INCOME Total	45,000				25,000				20,000					
FOREST EXPENSES														
Forest Management	-8,880	-1,250	-650	-650	-650	-650	-650	-770	-650	-710	-950	-650	-650	
PSP Data Project	-600							-600						
FOREST EXPENSES Total	-9,480	-1,250	-650	-650	-650	-650	-650	-1,370	-650	-710	-950	-650	-650	
OPERATION EXPENSES														
Fire Protection	-300									-300				
R & M Tracking	-3,000	-3,000												
Pest Control	-1,500										-1,500			
OPERATION EXPENSES Total	-4,800	-3,000								-300	-1,500			
ADMINISTRATION EXPENSES														
Accountancy Fees	-2,845			-2,845										
Administration	-4,680	-390	-390	-390	-390	-390	-390	-390	-390	-390	-390	-390	-390	
Audit Fee	-1,625					-1,625								
Bank Fees	-150	-40	-10	-10	-10	-10	-10	-10	-10	-10	-10	-10	-10	
Statutory Supervisor	-1,500		-375			-375			-375			-375		
Compliance	-636			-386		-250								
Companies Office	-305				-223				-82					
Subscriptions	-598	-550					-23				-25			
Meeting Costs	-600				-600									
Contingencies	-2,000			-1,000						-1,000				
ADMINISTRATION EXPENSES Total	-14,939	-980	-775	-4,631	-1,223	-2,650	-423	-400	-857	-1,400	-425	-775	-400	
FINANCIAL & STANDING CHARGES														
Public Liability Insurance	-642							-642						
Tree Fire & Wind Insurance	-11,392							-11,392						
Legal Fees	-600					-600								
Rates	-9,758			-2,226			-2,226			-2,226		-854	-2,226	
Valuation	-725		-725											
Interest	95	8	7	6	1	14	11	9	2	13	10	8	6	
FINANCIAL & STANDING CHARGES Total	-23,022	8	-718	-2,220	1	-586	-2,215	-12,025	2	-2,213	10	-846	-2,220	
FIN YEAR SURPLUS Total	-7,241	-5,222	-2,143	-7,501	23,128	-3,886	-3,288	-13,795	18,495	-4,623	-2,865	-2,271	-3,270	
GST	11,407	3,879						3,430						4,098
GST Component	-7,528	-778	-321	-975	-279	-584	-493	-2,069	-225	-544	-430	-340	-490	
GST Total	3,879	3,101	-321	-975	-279	-584	-493	1,361	-225	-544	-430	-340	-490	4,098
Opening Balance	14,113	14,113	11,992	9,528	1,052	23,901	19,431	15,650	3,216	21,486	16,319	13,024	10,413	6,653
Closing Balance	6,653	11,992	9,528	1,052	23,901	19,431	15,650	3,216	21,486	16,319	13,024	10,413	6,653	10,751

The above expenditure is estimated

Liability Free NZU's - 20,301 NZU's
Term Deposit - \$237,021.84 (Current Interest Rate 2.65% 90 days)

Funds Required

Estimated Drawdown from Term Deposit - \$25,000 in June and \$20,000 in October

Notes to the Budget

Pest control - Possum poisoning
PSP Data Project - Re-measure permanent sample plots x 2

RDNZ charge out rate is \$98 +GST per hour (this is for non-standard administrative work, i.e. harvest payment processing, international payments, grazing/hive rental negotiations)
International transactions are charged to individual partners @ \$50 per transaction (\$15 bank fee, \$35 RDNZ admin fee)